

# BOARD OF COUNTY COMMISSIONER'S

## MINUTES

APRIL 28, 2014

Stephen Koranda led in Prayer and Pledge of Allegiance.

The regularly scheduled meeting of the Board of Cleveland County Commissioners was called to order this 28<sup>th</sup> day of April 2014 in the meeting Room 200 of the Cleveland County Office Building by Chairman Darry Stacy. Roll was called by Tammy Belinson, County Clerk/Secretary, and those present were.

Darry Stacy, Chairman  
Rod Cleveland, Vice-Chairman  
Rusty Sullivan, Member  
Tammy Belinson, Secretary

Others present were: Assistant District Attorney Jim Robertson; Assistant District Attorney Heather Darby; Rhett Burnett; Valerie Mattheus; Gayla Sukenis; Stephen Koranda; George Mauldin; Bryant Rains; Melinda Duke; Christine Cartmell; Shelley Raney; Keith Reed; Andy Rieger; Jacob McHughes; Michelle Newburg; Kelly Butts; Sheriff Joseph Lester; and Linda Atkins.

After the reading of the minutes of the Regular Meeting of April 21, 2014, and there being no additions or corrections, Rusty Sullivan moved that the minutes be approved.

Rod Cleveland seconded the motion.

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.

Motion carried.

### A. Bid Opening:

1. Upon the recommendation of Assistant Purchasing Agent Keri Lyles, Darry Stacy moved, seconded by Rod Cleveland, due to so many different line items, that the bids be **accepted** and the awarding and/or rejecting of the bids be **tabled** until a later date for **Bid #HWY-1669** – Four (4) Month Non-Encumbered Contract for Bulk Oils, Lubricants & Antifreeze for the County Commissioners. The bid term will be from May 22, 2014 through September 21, 2014.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion carried.

The bids, each accompanied by properly executed non-collusion forms, are as follows:

| <b>CLEVELAND COUNTY BID SUMMARY</b><br>BID: #HWY-1669 Bulk Oils, Lubricants & Antifreeze |  |                            |   |                                      |
|--|--|----------------------------|---|--------------------------------------|
| List of Individual Bidders   |  |                            |   |                                      |
|  |  | <b>Jim Johnson Oil Co.</b> |   |                                      |
| BID: #HWY-1669   |  |                            | 1 |                                      |
| DEPT: Commissioner's   |  |                            |   | <b>Awarded To:</b><br>Tabled 4-28-14 |
| DATE OPENED: 4-28-14   |  |                            |   |                                      |
| Non-Encumbered   |  |                            |   |                                      |
| Contract for Bulk Oils,<br>Lubricants & Antifreeze for<br>the County Commissioners.      |  |                            |   |                                      |
| <b>The bid term will be from</b>   |  |                            |   |                                      |
| May 22, 2014   |  |                            |   |                                      |
| September 21, 2014   |  |                            |   |                                      |
| Contact Person:  |  |                            |   |                                      |
| Title:   |  |                            |   |                                      |
| Address:   |  |                            |   |                                      |
| Telephone Number:  |  |                            |   |                                      |
| Fax Number:  |  |                            |   |                                      |
| NON-COLLUSION AFFIDAVIT:   |  |                            |   |                                      |

2. Upon the recommendation of Purchasing Agent Melinda Duke, Darry Stacy moved, seconded by Rusty Sullivan, due to so many different line items, that the bids be **accepted** and the awarding and/or rejecting of the bids be **tabled** until a later date for

**Bid #HWY-1670** – One-Year (1) Non-Encumbered Contract for Ready Mix Concrete and Flowable Fill for the County Commissioners. The bid term will be from May 5, 2014 and ending on May 4, 2015.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.

Motion carried.

The bids, each accompanied by properly executed non-collusion forms, are as follows:

| <b>CLEVELAND COUNTY BID SUMMARY</b>     |                                    |                                      |                    |
|---|------------------------------------|--------------------------------------|--------------------|
| <b>List of Individual Bidders</b>       |                                    |                                      |                    |
|   | <b>Dolese Bros. Co.</b>            | <b>Van Eaton Ready Mix</b>           |                    |
| BID: #HWY-1670                          |                                    |                                      |                    |
| DEPT: COMMISSIONER'S                    |                                    |                                      |                    |
| DATE OPENED: 4-28-14                    |                                    |                                      |                    |
|   | 1                                  | 2                                    |                    |
|   |                                    |                                      | <b>Awarded To:</b> |
| <b>READY MIX CONCRETE:</b>              |                                    |                                      | Tabled on 4-28-14  |
| <b>12' to 14' Chute:</b>                |                                    |                                      |                    |
| 2500 P.S.I. Per Cubic Yard:             |                                    |                                      |                    |
| 3000 P.S.I. Per Cubic Yard:             |                                    |                                      |                    |
| 3500 P.S.I. Per Cubic Yard:             |                                    |                                      |                    |
| 4000 P.S.I. Per Cubic Yard:             |                                    |                                      |                    |
| 1% Calcium Chloride:                    |                                    |                                      |                    |
| 2% Calcium Chloride:                    |                                    |                                      |                    |
| Air-Entrainment:                        |                                    |                                      |                    |
| Pump Mix:                               |                                    |                                      |                    |
| MRWRA- 5 to 7" Slump:                   |                                    |                                      |                    |
| WRL - Water Repellent:                  |                                    |                                      |                    |
| Fibers:                                 |                                    |                                      |                    |
|   |                                    |                                      |                    |
| <b>Standard Delivery w/ 16' to 20':</b> |                                    |                                      |                    |
| 2500 P.S.I. Per Cubic Yard:             |                                    |                                      |                    |
| 3000 P.S.I. Per Cubic Yard:             |                                    |                                      |                    |
| 3500 P.S.I. Per Cubic Yard:             |                                    |                                      |                    |
| 4000 P.S.I. Per Cubic Yard:             |                                    |                                      |                    |
| 1% Calcium Chloride:                    |                                    |                                      |                    |
| 2% Calcium Chloride:                    |                                    |                                      |                    |
| Air-Entrainment:                        |                                    |                                      |                    |
| Pump Mix:                               |                                    |                                      |                    |
| MRWRA- 5 to 7" Slump:                   |                                    |                                      |                    |
| WRL - Water Repellent:                  |                                    |                                      |                    |
| Fibers:                                 |                                    |                                      |                    |
| Delivery cost under 3 cubic yards:      |                                    |                                      |                    |
|   |                                    |                                      |                    |
| Notice Required:                        |                                    |                                      |                    |
|   |                                    |                                      |                    |
| Delivery Time:                          |                                    |                                      |                    |
|   |                                    |                                      |                    |
| Quarry/Plant Location:                  |                                    |                                      |                    |
|   |                                    |                                      |                    |
| <b>Contact Information:</b>             |                                    |                                      |                    |
| Contact Person:                         | Customer Service Representative    | Pam Skeen                            |                    |
| Title:                                  | Same                               | Plant Manager                        |                    |
| Address:                                | PO Box 677 Oklahoma City, OK 73101 | 8 Timber Pond Road Shawnee, OK 74802 |                    |
| Telephone Number:                       | 405-235-1515                       | 405-912-4825                         |                    |
| Fax Number:                             | 405-297-8377                       | 405-912-7389                         |                    |
|   |                                    |                                      |                    |
| NON-COLLUSION AFFIDAVIT:                | YES                                | YES                                  |                    |
| PA-102(1982)                            |                                    |                                      |                    |

- Upon the recommendation of Purchasing Agent Melinda Duke, Darry Stacy moved, seconded by Rusty Sullivan, due to so many different line items, that the bids be **accepted** and the awarding and/or rejecting of the bids be **tabled** until a later date for



1. Upon the recommendation of Purchasing Agent Melinda Duke, Darry Stacy moved, seconded by Rod Cleveland, to **award** to multiple vendors as per the bid summary sheet and where low bidder is not awarded there is an explanation for **Bid #HWY-1665 – One-Year (1) Non-Encumbered Contract for Highway and Bridge Materials** for the County Commissioners. The bid term will be from May 5, 2014 and ending on May 4, 2015.  
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, abstain.  
Motion carried.

**C. Items of Business:**

1. Rod Cleveland moved, seconded by Darry Stacy, to **approve the Service Agreement** between Cleveland County and Civic Plus for annual maintenance and support July 1, 2014 through June 30, 2015 in the amount of \$8,995.00.  
The vote was: Rod Cleveland, yes; Rusty Sullivan, abstain; Darry Stacy, yes.  
Motion carried.
2. Rod Cleveland moved, seconded by Rusty Sullivan, to **approve the Contract** between Cleveland County Health Department and Robin Annette Nicar to provide coordination of services between the NorthHaven Day School and the Early Foundations Replication Project. The Health Department will pay \$10.00 per hour for coordination services and \$0.56 per mile as per the State Travel Reimbursement Act not to exceed \$1,912.00. The contract is to be effective April 28, 2014 through June 30, 2014.  
The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.  
Motion carried.
3. Rod Cleveland moved, seconded by Darry Stacy, to **approve the Purchase** and Installation of one (1) additional 2014, 14 foot demolition bed ½ round dump body, in the amount of \$13,895.00 for the District #1 County Commissioner from County Bid #COM2-1641 that was first awarded on December 2, 2013.  
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion carried.
4. Rusty Sullivan moved, seconded by Rod Cleveland, to **approve the Resolution** adopting the Cleveland County Hazard Mitigation Plan for Cleveland County, under the multi-jurisdictional planning participation and adoption process.  
The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.  
Motion carried.
5. Rod Cleveland moved, seconded by Rusty Sullivan, to **approve the Proposal** for Architectural Services at the Cleveland County Health Department located at 250 12<sup>th</sup>

Avenue N.E. by The McKinney Partnership to provide Schematic Design, Construction Documents, and Bidding and Construction Administration.  
The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.  
Motion carried.

6. Rod Cleveland moved, seconded by Rusty Sullivan, to **approve** the **Agreement** between Cleveland County Health Department and the Minnesota Multistate Contracting Alliance for Pharmacy (MMCAP). The purpose of this agreement is for the Cleveland County Health Department to receive the best pricing on Vaccines and other medical products.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion carried.

7. Rod Cleveland moved, seconded by Darry Stacy, to **approve** the **FY2015 Detention Transportation Agreement** between Board of Cleveland County Commissioners and Office of Juvenile Affairs for Alternative to Detention Transportation for the period July 1, 2014 through June 30, 2015.

The vote was: Rod Cleveland, yes; Rusty Sullivan, abstain; Darry Stacy, yes.  
Motion carried.

8. Rod Cleveland moved, seconded by Darry Stacy, to **approve** the **Resolution** on the Contract Agreement Renewal ETR Fund for Project #ETRCR5-14-1(02)13 set to expire June 30, 2014 to be renewed through June 30, 2015.

The vote was: Rusty Sullivan, abstain; Darry Stacy, yes; Rod Cleveland, yes.  
Motion carried.

9. Rod Cleveland moved, seconded by Darry Stacy, to **approve** the **Resolution** to dispose of the following equipment from the Court Clerk’s and Judge’s Office to be declared surplus and traded (State Equipment):

- |             |            |                         |
|-------------|------------|-------------------------|
| a. J220-475 | Computer   | SN/MSL0311VRH           |
| b. JCP-324  | Computer   | SN/2UA6170L6F           |
| c. JCP-231  | Monitor    | SN/MX09J3674760534AAGPZ |
| d. L218-247 | All in One | SN/CNG8C9FMGG           |

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, abstain.  
Motion carried.

10. Upon the recommendation of Assistant District Attorney Jim Robertson, Rusty Sullivan moved, seconded by Rod Cleveland, to **strike** Item No. 10 from the agenda as follows:

**Resolution** to dispose of the following equipment from the Sheriff’s Department to be declared surplus and junked:

- |              |                              |               |
|--------------|------------------------------|---------------|
| a. B601-0039 | Motorola Stationary Radio    | SN/740CXG1559 |
| b. B601-0012 | Base Station                 | SN/201CDA0206 |
| c. B601-0010 | Motorola Remote Console Base |               |

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.  
Motion carried.

**11.** Rusty Sullivan moved, seconded by Rod Cleveland, to **approve** the Alcoholic Beverage Tax in the amount of \$41,025.48.

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.  
Motion carried.

**12.** Rod Cleveland moved, seconded by Rusty Sullivan, to **approve** the March 2014 Monthly Reports of the following Officers:

- a. Bryant Rains, Election Board
- b. Tammy Belinson, County Clerk
- c. Jim Reynolds, County Treasurer
- d. David Tinsley, County Assessor
- e. Rhonda Hall, Court Clerk
- f. Joseph Lester, County Sheriff
- g. Keith Reed, Health Department

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion carried.

**13.** Rod Cleveland moved, seconded by Rusty Sullivan, to **approve** the following **Cash Fund Appropriations:**

|   |              |
|---|--------------|
| a. Co Assessor’s Revolving Fund                 | \$ 564.00    |
| b. Bridge Capital Improvement Fund              | \$ 20.21     |
| c. Child Abuse Prevention Fund                  | \$ 46.78     |
| d. Cleveland County Justice Center Fund         | \$179,525.44 |
| e. Co Bridge and Road Improvement Fund          | \$ 57,888.53 |
| f. Co Clerk’s Lien Fee Fund                     | \$ 4,383.15  |
| g. Co Clerk’s Preservation Fee Fund             | \$ 25,100.00 |
| h. County Health Fund                           | \$ 7,889.09  |
| i. Court Clerk Revolving Fund                   | \$ 26,704.64 |
| j. DA Incarceration Costs Fund                  | \$ 1,695.52  |
| k. Drug Court Revolving Fund Adult              | \$ 1,908.85  |
| l. Co Fair Board Fund                           | \$ 27,426.38 |
| m. Highway Unrestricted Fund                    | \$585,421.77 |
| n. Juvenile Drug Court Revolving Fund           | \$ 702.50    |
| o. S.T.O.P Violence Against Women Grant Fund    | \$ 5,099.90  |
| p. Sales Tax Fund                               | \$658,866.80 |
| q. Sheriff Courthouse Security Service Fee Fund | \$ 8,936.43  |
| r. Co Sheriff Revolving Fund                    | \$153,536.00 |
| s. Co Sheriff Service Fees Fund                 | \$111,724.42 |
| t. Co Sheriff Jail Fund                         | \$ 21,077.96 |
| u. Co Treasurer’s Certification Fee Fund        | \$ 4,330.00  |

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.  
Motion carried.

**14.** Rusty Sullivan moved, seconded by Rod Cleveland, to **approve** the following **Blanket Purchase Orders** submitted for the following Departments:

**District #2:**

|         |     |                              |    |          |
|---------|-----|------------------------------|----|----------|
| 14-4964 | T2A | Yellowhouse Machinery Co.    | \$ | 1,500.00 |
| 14-4965 | T2A | Logan County Asphalt Company | \$ | 750.00   |
| 14-4966 | T2A | Locke Supply Co.             | \$ | 3,000.00 |
| 14-4967 | T2A | KSM Exchange, L.L.C.         | \$ | 1,500.00 |

**District #3:**

|         |     |                     |    |          |
|---------|-----|---------------------|----|----------|
| 14-4976 | T2A | O’Reilly Automotive | \$ | 2,500.00 |
|---------|-----|---------------------|----|----------|

**Comm. Office:**

|         |    |                      |    |        |
|---------|----|----------------------|----|--------|
| 14-4948 | D2 | Eureka Water Company | \$ | 150.00 |
|---------|----|----------------------|----|--------|

**Health Dept:**

|         |      |                               |    |          |
|---------|------|-------------------------------|----|----------|
| 14-4960 | MD1C | Leah J. Kelly                 | \$ | 50.00    |
| 14-4961 | MD1C | Joanna Rae Wyant              | \$ | 50.00    |
| 14-4962 | MD1C | Ariel Werchan                 | \$ | 100.00   |
| 14-4963 | MD2  | Air Comfort Solutions, L.L.C. | \$ | 1,000.00 |

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.

Motion carried.

- 15.** Rod Cleveland moved, seconded by Rusty Sullivan, to **approve** the **Certificate of Requesting Officers** on Blanket Purchase Order Numbers:

**FY 13/14**

**General:**

|                |               |               |             |
|----------------|---------------|---------------|-------------|
| 14-2265-CCJC2  | 14-3706-B2A   | 14-3796-CCJC2 | 14-4718-SA3 |
| 14-4145-CCJC1C | 14-4255-CCJC2 | 14-4345-CCJC2 |             |

**Highway:**

|             |             |             |             |
|-------------|-------------|-------------|-------------|
| 14-0150-T2A | 14-0210-T2A | 14-0274-T2A | 14-0649-T2A |
| 14-0953-T2A | 14-2012-T2A | 14-2152-T2A | 14-2322-T2A |
| 14-2528-T2A | 14-2764-T2A | 14-3072-T2A | 14-4726-T2A |

**Health Dept:**

|             |
|-------------|
| 14-0407-MD2 |
| 14-0430-MD2 |
| 14-1786-MD2 |

**Sheriff Courthouse Security Service Fee:**

|                 |
|-----------------|
| 14-2248-CFBCHS2 |
|-----------------|

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion carried.

- 16.** Commissioner District #1 Rod Cleveland inquired about a Purchase Order submitted by the County Assessor’s Office for six county employees’ lodging that are attending a conference in Oklahoma County in June. Following the brief discussion, Rusty Sullivan moved, seconded by Rod Cleveland, to **approve** the following **Purchase**



**Orders** for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

**FY 13/14**

|    |  |    |            |
|----|--|----|------------|
| a. | General Fund                                 | \$ | 102,997.39 |
| b. | Highway Fund                                 | \$ | 55,039.37  |
| c. | Health Fund                                  | \$ | 301,040.62 |
| d. | Sheriff Courthouse Security Service Fee Fund | \$ | 1,915.00   |
| e. | Sheriff Commissary Fund                      | \$ | 3,781.73   |
| f. | Sheriff Revolving Fund                       | \$ | 5,829.97   |
| g. | Sheriff Mobile Command Center                | \$ | 127,508.61 |
| h. | Treasurer Certification Fee Fund             | \$ | 402.00     |
| i. | Fair Board Fund                              | \$ | 5,838.31   |

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.  
Motion carried.

**D.** There was no **new business** to come before the **Board** for discussion.

**E. Commissioner’s Discussion was had regarding County Business** in which Commissioner District #1 Rod Cleveland announced that the Bylaws are almost complete for the ACCO-SIF/SIG. They will vote to approve the Bylaws at the July Conference. He said that the County will be receiving a rebate check from the SIF – Worker’s Comp Group as a whole based on a \$500,000.00 amount. The amount that each county receives is pro-rated out. Rod Cleveland thanked the employees for working in a safe environment.

Commissioner District #3 Rusty Sullivan asked everyone to remember those that suffered loss of life and property in the first major tornado outbreak of 2014. He said Cleveland County knows firsthand how distressing that is and added that our prayers go out to those folks.

**F.** There were no **comments** made from the **Public**.

**G.** There being no further business to come before the Board, Rusty Sullivan moved that the meeting be **adjourned** at 1: 17 pm. Darry Stacy seconded the motion.  
The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.  
Motion carried.

(Clerk’s Note: Agenda was posted on April 25, 2014 at 11:20 am.)